

CHRISTIAN ACCOUNTANTS

BUSINESS WORKSHEET

Total Sales or income received. \$ _____

DEDUCTIBLE BUSINESS EXPENSES

<u>Type of expense</u>	<u>Total amount spent*</u>
Advertising	_____
Bank charges	_____
Business taxes	_____
Contract labor	_____
Insurance	_____
Interest on business loans	_____
Legal and accounting fees	_____
Licenses	_____
Merchandise purchased for resale	_____
Office supplies	_____
Office rent	_____
Payroll taxes	_____
Rental of equipment	_____
Repairs and maintenance	_____
Salaries and wages	_____
Supplies	_____
Telephone	_____
Travel, meals and entertainment	_____
Utilities	_____

* For each applicable expense, please provide the total amount spent in the year. _____

If you used your car for business purposes, please provide the following:

- Miles driven for business. _____
- Total miles driven for all purposes. _____

MAJOR EQUIPMENT PURCHASED. (Not included above)

<u>Type</u>	<u>Date Purchased</u>	<u>Price</u>
<u>Computer</u>	_____	\$ _____
<u>Automobile</u>	_____	_____
_____	_____	_____
_____	_____	_____